Analysis Report - Student 5

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* **Date**: Thursday 20, February 2024

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# Executive Summary

This document shares what I learned and adjusted while figuring out the requirements. Most were easy to understand, but since it was my first time working on this subject, I had some doubts. With the lecturer's feedback and discussions in the forum, I was able to clear things up and confirm my decisions.

# Revision Table

|  |  |  |
| --- | --- | --- |
| **Revision Number** | **Date** | **Description** |
| 1.0 | Thursday 20, February 2025 | Initial draft |

# Introduction

This report analyzes the first deliverable of the Acme-ANS project, focusing on the requirements that required some examination. For this stage, the analyzed requirements fall into two main categories: those related to documentation and those concerning planning and task management.

# Contents

## 4.1 The creation of a document template

There are two requirements, RQ24 and RQ25, that both focus on creating reports. According to the annexes, these reports should have a similar structure, including sections like an introduction, conclusions, and bibliography. During a follow-up, the lecturer also pointed out that all documents should be consistent in style. To make this easier, I decided to create a document template as a guide for all reports. This ensures that all team members can access it and maintain consistency in their reports.

## 4.2 Placement of the planning dashboard link.

At first, I wasn’t sure where to include the link to my individual dashboard for the deliverable. During the follow-up, the lecturer mentioned that it could be uploaded in any type of file, like Word or Txt, but I still wasn’t sure of the exact placement. To clarify, I checked the forum to see if the question had already been asked before posting. I considered two options: a shared document where each student added their link or individual documents with one student's link per file. I soon found that a peer had already asked the same question and received confirmation. The final solution was to place the link inside an individual folder within the report’s directory.

Link to the forum: <https://ev.us.es/ultra/courses/_89154_1/cl/outline>

## 4.3 Individual GitHub planning dashboard

At first, a single planning dashboard was created for the entire team to track tasks collectively. However, it soon became clear that managing individual requirements within a shared dashboard was not efficient. To improve organization and task management, we decided to create personal dashboards for each member. This allowed everyone to handle their own tasks more effectively while still keeping track of overall progress.

# Conclusions

This analysis helped me better understand the details of the requirement.The document template keeps all reports consistent, and having personal GitHub dashboards allows everyone to track their own tasks better. Figuring out where to place the dashboard link also made submissions clearer. Overall, these adjustments made the process smoother and more efficient.

# Bibliography

If there’s no relevant bibliography, write “intentionally blank”.